



NEW MEXICO
**LAW OFFICES OF THE
PUBLIC DEFENDER**

Chief Public Defender
Bennett J. Baur

Memorandum

To: New LOPD Employee
From: Human Resource Bureau
Re: Prior Service Record - **Leave Accrual Rates**

In accordance with The Law Office of the Public Defender (LOPD) rule governing annual leave accrual rates, Subsection B of the LOPD Policies & Procedures 10.12.7.8 NMAC, any employment in the classified or exempt service and judicial or legislative branches of New Mexico State Government shall count as cumulative employment in the classified service.

If you previously worked in state government, left state government employment and are returning to state government employment, you can be given credit for all previous employment in order to determine your leave accrual rate.

If you have been employed with any of the previously mentioned branches of state government, please complete the attached form. If possible, please include any supportive documentation. Once the information provided is verified, your leave accrual rate will be adjusted accordingly.

Please contact me or HR Director Ronald Herrera if you require further information or assistance in this matter.

Thank you,

Human Resource Team

Santa Fe District Office
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