



NEW MEXICO
**LAW OFFICES OF THE
PUBLIC DEFENDER**

Chief Public Defender
Bennett J. Baur

Acknowledgment of Conditions of Appointment

Law Offices of the Public Defender (LOPD) requires that all employees at the time of appointment acknowledge their understanding of the terms and conditions of their appointment. Listed below are the types of appointments that can be made for new employees into state government. Please place an X next to the appropriate type of appointment and have the new employee read and sign in the appropriate spaces.

- PROBATIONARY APPOINTMENT** - I understand that I have been hired into a career position and that I must serve a one (1) year probationary period. I also understand that during this one (1) year probationary period I can be demoted, suspended or dismissed effective immediately with written notice and without right of appeal.

Signature _____ Date _____

- CAREER APPOINTMENT** - I understand that I have been hired into a career position and that I have already served a one (1) year probationary period. I also realize that a career appointment is recognized as permanent.

Signature _____ Date _____

- TEMPORARY APPOINTMENT** - I understand that the appointment I have accepted is temporary in nature. I further understand that though the agency will, whenever possible, give me two (2) weeks' notice prior to my release. I may be released at any time that my services are no longer required effective immediately without right of appeal.

Signature _____ Date _____

- TERM APPOINTMENT** - I understand that the appointment I have accepted is a term appointment funded for a specific period of time. I further understand that my appointment will be expired if the funding for the position is not continued. A term appointment may be expired with at least 14 days written notice, and release due to termination of funding and is not appealable to the LOPD.

Signature _____ Date _____

- PART-TIME APPOINTMENT** - I understand that the position I have accepted is part-time either because the position is job share or is less than 1.0 FTE. I shall receive payment and accrue leave according to the hours worked.

Signature _____ Date _____