

**From:** [Baur, Bennett](#)  
**To:** [Baur, Bennett](#)  
**Subject:** LOPD Coronavirus testing - and Santa Fe Office  
**Date:** Wednesday, March 25, 2020 10:13:51 AM  
**Importance:** High

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Good morning LOPD community,

This email is to notify you that to date, 11 employees have reported being tested for COVID-19. Until yesterday, all tests had come back negative. Last night we were notified that one employee in the Santa Fe Trial Office has tested positive for COVID-19. We immediately began implementing our Coronavirus Response Plan 1.2, which was previously distributed to you all and is also available on the LOPD website.

Pursuant to the Protocol, the Santa Fe office has been closed. We are working with the employee to determine who was within 6 feet or close contact with them in the last two weeks. We will be notifying those employees, justice partners and clients, as necessary. Affected areas of the office will be subject to deep cleaning. We will notify you all when the office is reopened.

Please remember to refer to the [LOPD Coronavirus Response Plan 1.2](#), the [Chief Baur's Safe Workplace Directive](#), [DOH's March 23<sup>rd</sup> Order](#), all posted on our website, and the attached memo regarding coronavirus related leave.

**REMINDER: If you are experiencing symptoms, please call DOH (855) 600-3453 immediately. And per our protocol, please notify your immediate supervisor and DD immediately!**

We ask for your patience as we work through these unprecedented issues for our department. We are committed to keeping you informed. Please do not hesitate to email [lopdcoronaupdates@lopdnm.us](mailto:lopdcoronaupdates@lopdnm.us) with any questions or concerns, and one of us will respond as soon as possible.

Thank you,

Ben

Additional information and resources are below.

- The New Mexico Department of Health is the lead agency for the statewide coronavirus response. Department of Health Coronavirus hotline: (855)-600-3453. Community members are encouraged to visit <https://cv.nmhealth.org> and follow the NMDOH on [Facebook](#), [Instagram](#), or [Twitter](#) for the latest information.
- [Click here for the latest CDC Update](#)

- Centers for Disease Control (CDC) and Prevention:  
<https://www.cdc.gov/coronavirus/index.html>
- World Health Organization (WHO): <https://www.who.int/health-topics/coronavirus>
- State of NM Employee Assistance Program (EAP):  
<https://www.mybenefitsnm.com/EmployeeAssistancePlan.htm> or call 1-855-231-7737
- LOPD Human Resources: [LOPD-HR@lopdm.us](mailto:LOPD-HR@lopdm.us)
- LOPD Coronavirus email group: [lopdm.coronaupdates@lopdm.us](mailto:lopdm.coronaupdates@lopdm.us)